

TUNG WAH COLLEGE

Student Affairs Office

Work-Integrated Learning Programme

Application for Transcript for Work-Integrated Learning Programme

Student name: _____

Student ID: _____

Programme of study: _____

Major of study: _____

Academic year in which
you were admitted to
the above programme: _____

Contact number: _____

No. of copies required: _____

Total amount: HK\$

Notes:

- Only students who have completed all the programme requirements may apply for a WILP transcript which details their participation in the programme.
- HK\$60 will be charged per copy of WILP transcript. Please settle the payment by cash or cheque via the Finance Office.
- Normal processing time will be five working days upon receipt of application form and payment.
- You will be notified when your WILP transcript(s) is/are ready for collection at Career Coaching Centre.