

**Tung Wah College**  
**The 13<sup>th</sup> Graduation Ceremony**

**Important Notes to Graduates**

**1. Details of the 13<sup>th</sup> Graduation Ceremony of TWC**

**First Session – School of NUR (BHSc(N) & HD(N))**

Date: 19 November 2025 (Wednesday)

Time: 10:00 a.m.

**Arrival Time for Graduates: 8:45 a.m. (for briefing and rehearsal)**

Venue: MacPherson Stadium, 38 Nelson Street, Mongkok, Kowloon

**Second Session – Schools of ARH, MGT, MHS & NUR (Cert (EC))**

Date: 19 November 2025 (Wednesday)

Time: 2:45 p.m.

**Arrival Time for Graduates: 1:30 p.m. (for briefing and rehearsal)**

Venue: MacPherson Stadium, 38 Nelson Street, Mongkok, Kowloon

**2. Graduate Survey and Online Registration**

- (a) Graduates wishing to attend the Graduation Ceremony must complete the graduate survey and online registration **by 20 October 2025** at <https://www.twc.edu.hk/graduation/>.
- (b) Graduates who will not attend the ceremony are also encouraged to complete the graduate survey.

**3. Attendance Card and Guest Tickets**

- (a) Each graduate who registers for the ceremony will receive an attendance card. Graduates may invite a maximum of two guests. Additional guest tickets will **NOT** be available for the First Session.
- (b) The attendance card and any guest tickets will be sent to your address listed in the "Update Graduate Contact Information" section of the Graduation System approximately one week before the ceremony. Please ensure that your contact information, including your address, phone number and email address, is accurate. Update your contact information **by 20 October 2025**, if necessary.
- (c) Graduates **MUST** bring their **Graduate Attendance Card** to the Ceremony. The Deans / Acting Dean will read the name on the attendance card during the conferment of the award. Please **keep your attendance card after entering the stadium.**
- (d) Guests must present their **Guest Ticket** to enter the stadium and are required to be seated by the designated time. Loss or damaged guest tickets will **NOT** be re-issued.

#### 4. Academic Gown

- (a) All graduates are required to wear the academic gown during the ceremony.
- (b) For Bachelor's Degree and Sub-Degree Programmes, academic gown rental services will be provided by **Victoria Uniform (維多利校服公司)** and **I Do Limited**.
- For **Victoria Uniform**, please make an online reservation via Victoria Uniform's website before collecting your academic gown at the designated branches.
  - For **I Do Limited**, you must also make an online reservation via I Do Limited's website prior to collecting your academic gown.
- (c) For the Diploma in Health Studies and Certificate in Endoscopy Care, academic gown rental services will be provided solely by **I Do Limited**. Reservations must be made online via I Do Limited's website before collection.

*(Graduates who do not attend the ceremony may still rent academic gowns from the suppliers.)*

- (d) **A rental fee and deposit are required for the academic gown.** The deposit will be refunded upon the return of the gown in good condition by the due date. Please refer to the rental instructions provided by the suppliers on the Registry website for further details: (<https://www.twc.edu.hk/en/Administration Units/reg/our service/graduates/grad ceremony>).
- (e) Rental services for academic gowns **will NOT be available on-site during the ceremony**. It is essential to rent your gown from the suppliers in advance.

#### 5. Rehearsal and Dress Code

- (a) All graduates participating in the ceremony must wear their academic gowns and arrive at the stadium by 8:45 a.m. for the First Session and 1:30 p.m. for the Second Session for the briefing and rehearsal. Your punctuality and cooperation are greatly appreciated.
- (b) As the Graduation Ceremony is a formal event, we recommend wearing collared shirts and dark-colored trousers or skirts. Please avoid jeans, sports shoes or sandals, as they are not appropriate for the occasion.

#### 6. Parking Facilities

NO parking facilities will be available for graduates and their guests.

**7. Collection of Graduation Certificate (except Diploma in Health Studies and Certificate in Endoscopy Care)**

(a) Certificates will **ONLY** be available for collection after the official conferment of awards. You may collect the certificate in person **after** the Graduation Ceremony. Please present your HKID card/Passport and Student ID card for verification when collecting your certificate.

(b) Details regarding the collection of graduation certificates are as follows:

<p><b>Programmes:</b> BHSc(N) and HD(N)</p>	<p><b>Date:</b> 19 November 2025 <b>Time:</b> 2:00 p.m. – 7:00 p.m. <b>Location:</b> 2/F, Cheung Kung Hai Memorial Building (MKA), 90A Shantung Street, Mongkok, Tung Wah College</p>	<p><b>Date:</b> 20 November 2025 – 31 December 2025 <b>Time:</b> Monday – Friday 9:00 a.m. – 5:30 p.m. Saturdays, Sundays and Public Holidays: Closed</p>
<p><b>Programmes from:</b> Schools of ARH, MGT and MHS</p>	<p><b>Date:</b> 19 November 2025 <b>Time:</b> 5:00 p.m. – 7:00 p.m. <b>Location:</b> 2/F, Cheung Kung Hai Memorial Building (MKA), 90A Shantung Street, Mongkok, Tung Wah College</p>	<p><b>Location:</b> Registry Counter, 20/F, Cheung Kung Hai Memorial Building (MKA), 90A Shantung Street, Mongkok, Tung Wah College</p>

(c) If you are unable to collect the certificate in person, you may authorize a representative to do so during the collection period. The authorized person<sup>#</sup> must present:

- i) his/her HKID card/Passport;
- ii) a copy of your HKID card and Student ID card; and
- iii) a completed **Authorization Form** (available for download from the Registry’s website: [https://www.twc.edu.hk/en/Administration\\_Units/reg/download\\_area](https://www.twc.edu.hk/en/Administration_Units/reg/download_area))

*<sup>#</sup>Please note that persons other than those named in the authorization form will **NOT** be allowed to collect the certificate.*

(d) Graduates with any outstanding fees or academic matters with the College must resolve these issues before collecting their certificate.

(e) All uncollected certificates will be confidentially disposed of after the stipulated collection period for security reasons.

**8. Ceremony Conduct and Manners**

To maintain the decorum of the ceremony, graduates are requested to remain in their seats until the conclusion of the event. This demonstrates respect for all participants and enhances the dignity of this important occasion. Your cooperation is greatly appreciated.

## **9. Enquiries**

If you have any enquiries regarding the Graduation Ceremony, please feel free to contact the Registry at 3190 6673 or via email at [registry@twc.edu.hk](mailto:registry@twc.edu.hk).

14 October 2025